

REQUEST FOR EXPRESS OF INTEREST

NATIONAL PROJECT COORDINATOR FOR C2 TO SUPPORT DPF-MPWT (RE ADVERTISEMENT) REFERENCE NO. CRRCIP-IC-003

The Government of Lao Peoples Democratic Republic (GoL) has received financing support from the World Bank's (WB) International Development Association (IDA) to implement the Lao PDR Climate Resilient Road Connectivity Improvement Project (CRRCIP), and intends to apply part of the proceeds for consulting services.

The proposed Climate Resilient Road Connectivity Improvement Project (CRRCIP) seeks to build about 300 km of District Roads and Rural Roads in the poor districts of Khammouan, Savannakhet, and Saravan provinces. The MPWT in consultation with the DPWT of these three provinces had identified a long list of proposed roads. About 100 km of roads in each of the provinces will be selected from the roads in this longlist through a prioritization exercise based on aspects which include: (i) passing through a poor district – based on poverty headcount, (ii) criticality of the link for climate resiliency of the network, (iii) connectivity to agricultural areas, (iv) population served by the road, (v) traffic level, (vi) not passing through environmentally sensitive areas, and (vii) no resettlement of more than 200 people (or 40 households) and/or more than 40 households severely affected with 10 percent of productive assets owned by individual household lost in all three target provinces. The proposed project provides connectivity to National Roads and access to the east-west economic corridor between Vietnam and Thailand thus increasing market linkages and contributing towards greater economic gains to the local communities.

The CRRCIP now intends to engage a full-time, suitably qualified, and experienced Accountant for the Department of Planning and Finance, Ministry of Public Works and Transport (MPWT), to undertake tasks under Component 2, as described in the Terms of Reference (ToR). The full ToR for the assignment can be found at the following website: <https://ppmd.mof.gov.la/opportunities/com>, or it can be provided to interested candidates upon written request to the email address below.

This assignment is intended as a full-time individual consultant contract for up to 12 months. The assignment is planned to commence in January 2026, with the possibility of renewal based on project needs and satisfactory performance. The duty station will be at the DPF-MPWT Office in Vientiane, Lao PDR.

The CRRCIP now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultant should provide information (CV, Expression of Interest, other supporting information, if any) demonstrating that s/he has the required qualifications and relevant experience to perform the Services. In order to qualify for this position, the candidates shall meet the following experience and competence requirements :

- A Bachelor's Degree in finance, accounting, economics, business administration, business management, road engineering or other relevant field.
- Understand government rules and regulation for accounting, financial and procurement.
- Have minimum of 8 years' experience in a project coordination and/or management position.
- At least 5 years of experience working for infrastructure development projects, financed by development partners/International Financial Institutions, and at least in one project implemented with Word Bank financing.
- Familiarity with Government of Lao PDR systems and policies at the national, provincial and district levels
- Excellent English skills (writing, reading, speaking and listening)
- Excellent coordination, communication and networking skills
- Strong Interpersonal & Organizational skills, ability to manage multiple tasks, deadlines, and resources efficiently, as well as empathy, adaptability and ability to build and maintain strong relationships with team members and other stakeholders,

The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 4th edition of November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Expressions of interest must be delivered in a written form to the address below (in person or by e-mail) on or before 18 January 2026, 16:00 o'clock Lao time (submissions via email are also acceptable). Only the shortlisted candidates will be contacted.

Department Planning and Finance, Ministry of Public Works and Transport
Lanexang Avenue, Phonxai Village, Saysettha District, Vientiane Capital, Lao PDR.

Attention : Mr. Vannasone K. Thepvongsa
Deputy Director General, Department Planning and Finance (DPF - MPWT)
Email: proc.dpf.mpwt@gmail.com with Cc : pphonh.plv@gmail.com, inthapada@hotmail.com
and maxmahaxay11@hotmail.com



[Handwritten signature of Mr. Vannasone K. Thepvongsa]

Mr. Vannasone K. Thepvongsa

Deputy Director General, Department of Planing and Finance

Deputy Head of Project Procurement Committee

Dated : 7 January 2026



TERMS OF REFERENCE (TOR)
NATIONAL PROJECT COORDINATOR FOR C2 TO SUPPORT DPF-MPWT
REFERENCE NO. CRRCIP-IC-003

1. Background

The Government of Lao PDR ("the GoL") provides its fund of USD 200,000 and has received financing support from the International Development Association ("the IDA") of SDR 42.3 million or equivalent to USD 56 million (in total USD 56.2 million) to implement the Lao PDR Climate Resilient Road Connectivity Improvement Project ("the CRRCIP or the Project") for the period from 24 February 2025 to 30 August 2030. The Project will carry out climate resilient road asset management works in Khammouan, Savannakhet and Salavan. The institutional strengthening elements of the project will have sector-wide coverage as they refer to sector strategy, systems improvement, and sector capacity development.

The proposed Project aims to improve climate resilient road access in targeted provinces, enhance capacity to manage road network, and in case of an Eligible Crisis or Emergency, respond promptly and effectively to it. The MPWT in consultation with the DPWTs of the three provinces has analyzed the entire 3,600 km network of the District Roads and Rural Roads in ten districts with high poverty headcounts, using a geo-spatial analysis, and shortlisted about 100 km of roads in each of the provinces through a prioritization exercise to be the proposed project roads. The prioritization was based on aspects which include: (i) passing through a poor district – based on poverty head count, (ii) criticality of the link for climate resiliency of the network, (iii) connectivity to agricultural areas, (iv) population served by the road, (v) traffic level, (vi) not passing through environmentally sensitive areas, and (vii) no resettlement of more than 200 people (or 40 households) and/or more than 40 households severely affected with 10 percent of productive assets owned by individual household lost in all three target provinces.

The Project Development Objective (PDO) is to improve climate resilient road access in targeted provinces, enhance capacity to manage the road network, and, in case of an Eligible Crisis or Emergency, respond promptly and effectively to it.

A. Scope of the Project

The Project will achieve the stated objective through activities that:

1. Improve 300 km of District Roads and Rural Roads in the provinces of Khammouan, Savannakhet and Saravan to the standards of Class V/VI roads as per MPWT's Road Design Manual and addressing climate and disaster resilience aspects.
2. Implement management practices including financial and technical audits, environmental and social monitoring, and safety audits.
3. Develop technical and operational capacity of MPWT and DPWT in OPBRC contract management and cross cutting issues on road maintenance, road safety, gender, citizen engagement and climate disaster risk.

B. Project Locations

The Project will carry out climate resilient road asset management works in Khammouan, Savannakhet and Salavan. The institutional strengthening elements of the project will have sector-wide coverage as they refer to sector strategy, systems improvement, and sector capacity development.

C. Project Components

The project has 4 components. Component 1 on Climate Resilient Road Access, Component 2 on Project Management, Component 3 on Institutional Development, and Component 4 on Contingent Emergency Response.

2. Objective of the Assignment

The Consultant will support Component 2, the Project Management Unit (PMU) at the Department of Planning and Finance (MPWT), which is also acting as the the Project Coordination Committee (PCC) Secretariate, in the implementation of the Project.

The tasks of the Consultant will include, but not limited to, assisting the PMU of C2 of the Department of Planning and Finance, and PCC Secretariate on coordinating, monitoring and evaluating day-to-day implementation of CRRCIP to ensure the delivery of well-rounded effective coordination, monitoring and evaluation of overall project implementation. The Consultant will follow up on key issues and actions agreed deriving from the Project Appraisal Document (PAD), the Aide Memoires (AM) during implementation support missions, prepare progress reports, annual work plans, annual budgets, undertaken the monitoring and evaluation activities at central and provincial level, review Interim Financial Report (IFR), and support coordination between project implementing stakeholders .

In detail, the consultant may fulfill the following assigned tasks:

1. Facilitate coordination and cooperation among departments concerned and the international consultants, the technical auditor, the financial auditor, provincial monitoring adviser(s), other consultants under CRRCIP, and involved stakeholders;
2. Provide support to PMU for achieving optimum adherence to the project implementation framework, such as reporting preparation, conducting internal evaluations, maintain updated the project implementation monitoring and risk management tools and registries, including the lessons learned registry.
3. Assist each component in implementing their duties and achieving their targets, as defined in the PAD, the project Financial Agreement, in AMs and all project implementation related guidelines, policies, frameworks, and procedures, including the project results framework (Project Development Objectives – PDOs)
4. Support PMU in its efforts to foster accountability and ownership, and in general, to improve the governance environment in MPWT, by embracing open communication, promoting the creation of a culture of mutual trust and cooperation and being a role model for the teams, ;
5. Follow up on actions agreed for the WB's projects, and assist in preparation of progress reports, disbursement monitoring, planning and forecasting; annual work plans, annual budgets, review of Interim Financial Report (IFR), the financial audit reports and provide recommendations (if any),and any other project management, monitoring, evaluation and learning tools
6. Perform other works assign by DPF-MPWT

3. Output Reporting Requirements:

The Consultant will be required to deliver the following tasks:

Detailed tasks	Deadline	Required deliverables/outputs
Coordination with concerned departments/institutes/divisions	On a regularly basis	Preparation & Coordination of WB missions, dissemination of Aide Memoires' feedback and agreed actions and preparation of related M&E and progress reports.
PCC Secretariat Support	On a regularly basis	Preparations or meetings, meeting materials, minutes recording and

Detailed tasks	Deadline	Required deliverables/outputs
		reporting (meetings are usually arranged bi-annually).
Assist concerned departments/ implementing agencies /divisions in procurement activities, in the preparation of their progress reports, including updating the project results framework, and the M&E registries	On a regularly basis	Semi-annual progress reports including progress of procurement activities.
Coordination with ICT/PSO to ensure all procurements are posted in MPWT website	On a regularly basis	All required procurement's documents are posted in MPWT website.
Semi-annual progress reports	On semi-annual basis	Semi-annual progress reports.
Semi-annual unaudited interim financial reports	On semi-annual basis	Simi-annual unaudited interim financial reports.
Drafted financial statements for External Auditor	On annual basis	Financial statements for the years ending 31 December 2024 and 2025.
6-month period cash forecast	On semi-annual basis or as required	Six-month forecast.
Annual Work Plan and Annual Budget preparation and monitoring support	On annual basis	Annual Work Plan and Annual Budget
Monitoring disbursements through WB Client Connection	On a regularly basis	Approved disbursement requests
Brief quarterly reports and any other reports requested by the management	Within 20 days of the month following each quarter	Quarterly reports.

4. Duty Station and Duration of the Assignment

The consultant will work under the overall supervision of PMU, Deputy Director General of Department of Planning and Finance, Ministry of Public Works and Transport, with day-to-day supervision from the designated staff

The estimated inputs for this assignment is full-time (time-based) for are 12 months with possibility of renewal based on satisfactory performance review and Project requirements, this assignment expected to start in January 2026, and last until December 2026.

The consultant shall work directly under, and report to the DPF and PMU. This particular assignment shall be based in Vientiane, at MPWT office and regular travel to provinces

5. Consultant Selection Criteria

The Consultant should meet, at a minimum the following criteria:

1. A Bachelor's Degree in finance, accounting, economics, business administration, business management, road engineering or other relevant field.
2. Understand government rules and regulation for accounting, financial and procurement.
3. Have minimum of 8 years' experience in a project coordination and/or management position.

4. At least 5 years of experience working for infrastructure development projects, financed by development partners/International Financial Institutions, and at least in one project implemented with Word Bank financing.
5. Familiarity with Government of Lao PDR systems and policies at the national, provincial and district levels
6. Excellent English skills (writing, reading, speaking and listening)
7. Excellent coordination, communication and networking skills
8. Strong Interpersonal & Organizational skills, ability to manage multiple tasks, deadlines, and resources efficiently, as well as empathy, adaptability and ability to build and maintain strong relationships with team members and other stakeholders,